


## Holder of the document

1 SURNAME(S) *	2 FIRST NAME(S) *	3 ADDRESS
4 DATE OF BIRTH	5 NATIONALITY	Czech Republic
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## Issuing organisation

6 NAME OF THE ORGANISATION *	7 DOCUMENT NUMBER *	8 ISSUING DATE *
Střední škola Kateřinky - Liberec, s. r. o.	CZ/00/2020/1540/003/PT/10	09 10 2020
		dd mm yyyy

## Sending partner

9 NAME AND ADDRESS *	10 STAMP AND/OR SIGNATURE
Střední škola Kateřinky - Liberec, s. r. o. Horská 167 46014 Liberec Czech Republic	
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13 TITLE/POSITION	14 E-MAIL
Principal	reditel@skolakaterinky.cz

## Host partner

15 NAME AND ADDRESS *	16 STAMP AND/OR SIGNATURE
Manuel da Costa Gomes & C Lda R. Nova da Cachada 74 4750-208 Arcozelo Portugal	
17 SURNAME(S) AND FIRST NAME(S) OF REFERENCE PERSON/MENTOR *	18 TELEPHONE
Luís Gomes	+351253811302
19 TITLE/POSITION	20 E-MAIL
Manager	mcg1@mcg.com.pt

\* Headings marked with an asterisk are mandatory.

## Description of the mobility experience

### 21 OBJECTIVE OF THE MOBILITY EXPERIENCE \*

Work internship in Latvia with the goal to gain skills, knowledge and competences in an international environment in the field of Joiner.

### 22 EDUCATION OR TRAINING INITIATIVE IN THE COURSE OF WHICH THE MOBILITY EXPERIENCE WAS COMPLETED

Vocational education and training - Joiner (33-56-H/01)

### 23 COMMUNITY OR MOBILITY PROGRAMME INVOLVED

Erasmus +: Leonardo da Vinci

### DURATION OF THE EUROPASS MOBILITY EXPERIENCE

24 FROM \* 28 09 2020 25 TO \* 09 10 2020  
dd mm yyyy dd mm yyyy

## Skills acquired during the mobility experience

### 26A ACTIVITIES/TASKS CARRIED OUT \*

Work internship and on-the-job-training as a Joiner. Gaining skill & knowledge & competences, which are summed up in the Unit of Learning Outcomes „ The Manufacture of Wooden Furniture“.

### 27A JOB-RELATED SKILLS

The student:

- dimensions and sketches design elements
- creates and reads technical documentation
- creates a budget (in EUR) proposal for a given task
- chooses appropriate work methods for manufacturing wooden furniture
- selects and prepares suitable material for manufacturing a specific piece of furniture
- treats materials used (veneering, laminating, finishing the surface with staining, waxing, bleaching)
- operates, services, and sets woodworking machinery
- works all kinds of wooden or engineered material using machinery (cutting, planing, milling, drilling, bending, sanding)
- assembles wooden furniture
- uses hand tools and equipment
- presents the finished article
- knows health and safety regulations

### 28A LANGUAGE SKILLS

Be able to work within the international work environment by using English on daily basis, communicate with company manager and colleagues and other staff members at work (joiner manufacture), be able to understand work issues and scope of work as a regular employee.

### 29A COMPUTER SKILLS

Basic computer skills needed.

### 30A ORGANISATIONAL / MANAGERIAL SKILLS

Self-confidence, time management, customer care, ability to use specific tools and think about working process step-by-step, detail-oriented manual work as well as positive work-attitude.

**31A COMMUNICATION SKILLS**

VET student has to get used to work within the international team; learn how to work in foreign country; work under international management and deal with work issues in certain time period and by following specific rules as a joiner. Student has to follow issues specified in Unit of learning Outcomes document (annex to Learning Agreement). Student has to deal with the real work environment and possible stress situations related to the job Joiner.

**32A OTHER SKILLS**

Patience, decisiveness.

**33A DATE \***

09 | 10 | 2020  
dd | mm | yyyy

**34A SIGNATURE OF THE REFERENCE PERSON/MENTOR \***

A  


**35A SIGNATURE OF THE HOLDER**

\* Headings marked with an asterisk are mandatory.

## Record of courses completed and individual grades / marks / credits obtained

26B STUDENT MATRICULATION NUMBER \* Replace with text

27B COURSE UNIT CODE <sup>1</sup>	28B TITLE OF THE COURSE UNIT *	29B DURATION <sup>2</sup> *	30B LOCAL GRADE <sup>3</sup> *	31B ECTS/ECVET GRADE	32B ECTS/ECVET CREDITS <sup>4</sup>

Add or remove lines if required

33B ESSAY/REPORT/DISSERTATION

Replace with text

34B CERTIFICATE/DIPLOMA/DEGREE AWARDED, if any

Replace with text

35B SURNAME(S) AND FIRST NAME(S) OF MENTOR/ADMINISTRATION OFFICER \* 36B SIGNATURE OF THE HOLDER

Replace with text

37B DATE OF VALIDATION \*

dd mm yyyy



38B NAME AND ADDRESS OF THE INSTITUTION \*

Replace with text  
 Replace with text  
 Replace with text  
 Replace with text

39B STAMP AND/OR SIGNATURE



\* Headings marked with an asterisk are mandatory.

<sup>1</sup> COURSE UNIT CODE: Refer to the ECTS information Package provided on the website of the host institution

<sup>2</sup> DURATION OF COURSE UNIT: Y = 1 full academic year | 1S = 1 semester | 2S = 2 semesters | 1T = 1 term/trimester | 2T = 2 terms/trimesters

<sup>3</sup> DESCRIPTION OF THE INSTITUTIONAL GRADING SYSTEM:

<sup>4</sup> ECTS CREDITS: 1 full academic year = 60 credits | 1 semester = 30 credits | 1 term/trimester = 20 credits